

CONTRACT MANAGEMENT AND ADMINISTRATION(2 CPD POINTS)

REGISTRATION FORM

• Delegate Details (Use BLOCK CAPITALS) - DETAILS TO APPEAR ON COURSE CERTIFICATE

Full Names: _____

ID No: _____

Company: _____

Designation: _____

Tel: _____

Fax: _____

Email: _____

Cell: _____

Module(s) Completed (Tick the completed modules)

Module 1	Module 2	Module 3	Module 4	IMW	Module 0
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Course Fee

ACEB Member	P11,600.00
Non-ACEB Member	P12,000.00

*** Please e-mail Proof of Payment together with the Registration form to info@aceb.org.bw or admin@aceb.org.bw**

*** PLEASE NOTE: Full Payment is required in advance.**

Terms & Conditions:

- Payment must be made before the course date and must be accompanied by the registration form.
- The full fee is payable, if you cancel less than 5 working days prior to the start of the course, a 25% cancellation fee will be charged (to cover administration costs).
- If you fail to attend the course you will still be liable for the full registration fee, but substitutions and transfers can be made at any time.
- ACEB reserves the right to change/cancel the course date, speakers or venue without prior notification.

Signature: _____ Date: _____

By signing this Registration Form you hereby agree that you have read and understood the above Terms and Conditions.

Banking Details:

Bank: Stanbic Bank
Account Name: Association of Consulting Engineers Botswana
Account No.: 9060000718217
Branch: Industrial / 061967
SWIFT Code: SBICBWGX

Contact Information:

Tel: +267 319 1297

Email: info@aceb.org.bw, admin@aceb.org.bw

Website: www.aceb.org.bw