

**ASSOCIATION OF CONSULTING ENGINEERS BOTSWANA**



**APPLICATION FOR MEMBERSHIP**

Completed Application Forms are to be returned to:  
**The Secretary, ACEB, P O Box 502354, Gaborone**

**Details of the Firm**

Name of Firm _____	Nature of Consultancy _____	(See Note 1)
Postal Address _____		
Physical Address _____		
Tel _____	Has your Firm been continuously active since Registration?	
Fax _____	YES/NO If "NO" give details below	
E-mail _____	_____	
Contact Person _____	_____	
Contact Email _____	_____	
Contact Number _____	_____	
Date of Registration in Botswana _____		

**Core Business of the Firm**

General Description of the business: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Services provided: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Resident Representatives

Representatives, Partners, Directors or Associates domiciled in Botswana

Name	Academic/Professional Qualifications	Experience as a Consulting Engineer		
		Period	Employer	Position
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Please tick or high light, the names of those you wish to represent your firm in ACEB. (Maximum 2 person)

## Applicant's Declaration

I agree, if admitted as Member of the Association of Consulting Engineers Botswana, to conform to the By-laws and Constitution of the Association.

I certify that I have read and understood the accompanying notes on this form, that the statements made by me are correct and that my firm complies in all respects.

Signature \_\_\_\_\_

Name \_\_\_\_\_

Date \_\_\_\_\_

Position in Firm \_\_\_\_\_

## NOTES

1. *An applicant for membership of the Association shall be a professional practice of Consulting Engineers which may be a sole principal, a partnership or a Company incorporated with limited liability under a Memorandum of Association which restricts its activities to those permitted to members of the Association, and in which all directors and shareholders are Consulting Engineers - provided that other suitable persons or bodies who adhere to the rules of Professional Conduct are incorporated but in such an event, the majority of partners, directors or shareholders having financial control of the firm shall be Consulting Engineers.*
2. *An applicant for membership shall maintain a permanent office and staff in Botswana.*
3. *No Firm shall qualify for membership of the Association if any of its Directors, Partners or Employees shall:*
  - *Be a Director, Partner or Employee in, or agent for a Company or Firm carrying on any commercial, contracting, or manufacturing business dealing with the class of work to which his practice relates; or the holder in any such Company or Firm of shares or other financial interest either directly or indirectly likely to influence his professional advice, judgement or decision on matters upon which he advises.*
  - *Be a Director, Employee or agent for any Company undertaking engineering insurance work.*
  - *Advertise or canvass for or be connected with or interested in any company, firm or person who advertises or canvasses for Consulting Engineer's work.*
4. *All applications are to be accompanied by*
  - *Curriculum vitae of key Representatives, Partners, Directors or Associates resident in Botswana*
  - *Company profile*
  - *Proof of permanent professional indemnity cover*
  - *Memorandum of Association*



### FOR OFFICIAL USE ONLY

REGISTRATION NO.		APPROVED BY COUNCIL	FEES PAID
DATE:		DATE:	DATE: